



ASAS TRAINING
TRAINING THAT TRANSFORMS

Take your HR Career
to the next level



CIPD

CIPD Level 3
Foundation Certificate
in People Practice
CIPD Level 5
Associate Diploma in
People Management

Introduction

Asas Training is an expanding division of the Khalifa Alghosaibi Investment Co, J.S.C. (formerly Khalifa A. Alghosaibi Holding Company), comprises of two training centres, Asas Training Institute (ATI) located in Saudi Arabia, and Asas Vocational Training Centre (AVTC) in Bahrain. Asas Training Institute is the Saudi based training company within Alghosaibi Investments. Operating for more than 10 years.

Why Us?

We display the combined strengths of a specific knowledge of the Arabian Gulf professional world, thanks to Alghosaibi Family, and the international unique experience of accredited certification entities like City & Guilds, The Institute of Leadership and Management (ILM), Chartered Management Institute (CMI), Chartered Institute of Personnel and Development (CIPD), NEBOSH and IOSH: the world leaders in issuing qualifications, technical and vocational training, with thousands of courses provided every year. The diversified courses we offer and our specific professional experience of our management and training team, based in Dammam and Bahrain, make us an operational and strategic partner for everything a company or organization may need in terms of training, from training itself to advising and consultancy activities, both in the field and digitally. With our internationally certified conformity to the highest global training standards we work side by side with companies, making human resources more competent and the workplace safer. This in turn will provide increased productivity, ensuring loyal employees and minimizing staff turn-over. A safer working environment will also mean less workplace accidents and fines.

Our Branches



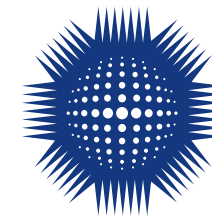
We operate in the Kingdom of Saudi Arabia as Asas Training Institute (ATI).



We operate in the Kingdom of Bahrain as Asas Vocational Training Centre (AVTC).



Cambridge Assessment



nebosh

LEARNING PARTNER

GOLD 1602



Approved training provider 4414

Qualification purpose

CIPD Level 3 Foundation Certificate in People Practice.

The primary purpose of this qualification is to develop learners' knowledge and skills to build their expertise, inspiring them to undertake tactical tasks that deliver value.

Learners will build their confidence and knowledge aimed at being able to contribute to immediate colleagues, customers and the organisation; supporting change and driving impact, to create immediate and short-term value. They will gather information to use in their role and use this to understand their work, organisation and profession more deeply. This can then be applied to the world of work as well as being used as a vehicle to start their journey to CIPD membership at the appropriate level to complement career and professional development.

CIPD Level 5 Associate Diploma in People Management

This qualification builds on the CIPD Level 3 Foundation Certificate in People Practice and is aimed at further expanding learners' independent practice to enable them to evolve into more senior roles within organisations as people professionals. Learners' work will be mainly operational with some complexity. They will contribute to the thinking around their work, analysing information to inform choices and actions. Working with and influencing others through their work will create short-term value for a wider audience. Using a framework of HR and L&D understanding, behaviours and skills development, this qualification offers opportunity for learners to transition to employment as people managers.



CIPD Level 3

Foundation Certificate in People Practice

Qualification objective

This qualification extends and fosters a deeper level of understanding and application and naturally progresses learners' expertise in people practice. It is suited to individuals who:

- are aspiring to, or embarking on, a career in people management.
- are working in a people practice role and wish to contribute their knowledge and skills to help shape organisational value.
- are working towards or working in a people manager role.

Unit Code	Title	Credit	Total Unit Time (TUT)	Total Unit Time (TUT)
3CO01	Business, culture and change in context	5	50	25
3CO02	Principles of analytics	4	40	20
3CO03	Core behaviours for people professionals	4	40	20
3CO04	Essentials of people practice	11	110	55
	Total	24	240	120

Learners will build their confidence and knowledge aimed at being able to contribute to immediate colleagues, customers and the organisation; supporting change and driving impact, to create immediate and short-term value.



Assessment focus

Assessment for the CIPD Level 3 Associate Diploma in People Management is employer-driven and aimed at real scenarios that learners may encounter in their future career.

Progression

Successful achievement of the CIPD Level 3 Foundation Certificate in People Practice will allow progression onto the CIPD Level 5 Associate Diploma in People Management or the CIPD Level 5 Associate Diploma in Organisational Learning and Development.

CIPD Level 5

Associate Diploma in People Management

Qualification objective

This qualification extends and fosters a deeper level of understanding and application and naturally progresses learners' expertise in people practice. It is suited to individuals who:

- are aspiring to, or embarking on, a career in people management
- are working in a people practice role and wish to contribute their knowledge and skills to help shape organisational value
- are working towards or working in a people manager role.



Unit Code	Title	Credit	Total Unit Time (TUT)	Total Unit Time (TUT)
5CO01	Organisational performance and culture in practice	7	70	30
5CO02	Evidence-based practice	6	60	25
3CO03	Professional behaviours and valuing people	5	50	25
5HR01	Employment relationship management	6	60	25
5HR02	Talent management and workforce planning	6	60	25
5HR03	Reward for performance and contribution	6	60	25
5HR07	People Mgt in International Context	6	60	25
	Total	42	420	175

Using a framework of Human Resource and Learning & Development understanding, behaviours and skills development, this qualification offers opportunity for learners to transition to employment as people managers.

Assessment focus

Assessment for the CIPD Level 5 Associate Diploma in People Management is employer-driven and aimed at real scenarios that learners may encounter in their future career. Level 7 Diploma in Strategic Learning and Development.

Progression

Successful achievement of the CIPD Level 5 Associate Diploma in People Management will allow progression onto the CIPD Level 7 Advanced Diploma in Strategic People Management or the CIPD Level 7 Diploma in Strategic Learning and Development.

Admission Criteria

All Levels

1. Prospective candidates whose first language is not English must demonstrate a high standard of both spoken and written English to register onto a CIPD awarded or approved qualification. Acceptable assessment tools of assessing the English Language ability of prospective candidates are detailed below. All assessments must have been taken within the last two years.

2. Written entrance examination

Candidates have to undertake a written entrance examination in English that contains essay type questions on topics related to Human Resources Management/ Development. The objective of this examination is to test the English language writing skills of the candidates, and also to examine their knowledge in the Human Resources Management/ Development area.

3. Diagnostic interview

Candidates who are successful in the written examination will be interviewed by a panel comprising CMI programme manager and faculty members. The purpose of the interview is to validate the candidates' knowledge base and assess their willingness to learn and commit to the requirements of the CMI programmes.



CIPD Level 3

- International English Language Testing System (IELTS score of 5.5 overall with a minimum of 5.5 in each category), or
- Test of English as a Foreign Language (TOEFL) internet based test score of 71 overall with a minimum of 17 in each category, or
- Pearsons Test of English score of 50 overall with a minimum of 50 in each category, or
- Cambridge proficiency or advanced tests Grade C or above or equivalent.

CIPD Level 5

- International English Language Testing System (IELTS score of 6.0 overall with a minimum of 5.5 in each category), or
- Test of English as a Foreign Language (TOEFL) internet based test score of 79 overall with a minimum of 17 in each category, or
- Pearsons Test of English score of 54 overall with a minimum of 51 in each category, or
- Cambridge proficiency or advanced tests Grade C or above or equivalent.

Some of our Valued Customers



ASAS TRAINING

Training that transforms

CONTACT INFORMATION

For further information on prices and registration for courses, please contact us on:

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